



IQAC FOR THE YEAR 2019/20

In order to ensure quality education and academic progress of the institution an Internal Quality Assurance Cell (IQAC) consisting of the following members is here by constituted for the academic session 2019/20.

Sr. No	NAME OF MEMBER	DESIGNATION	SIGN.
1	Dr.Vikas A.Desai	President (Principal)	
2	Prof.U.K.Patel	Co-ordinator	
3	Dr.T.G.Gohil	Member (Vice Principal)	
4	Dr.S.J.Prajapati	Member	
5	Prof.K.T.Parekh	Member	
6	Dr.N.A.Bhadra	Member	
7	Dr.V.A.Champaneri	Member	
8	Dr.S.C.Patel	Member	
9	Prof.A.J.Goel	Member	
10	Dr.P.R.Patel	Member	
11	Shri.Kirtibhai Desai	Member (Management Representative)	
12	Shri.Rushikesh Verma	Member (Alumni)	
13	Shri.Rakeshbhai Desai	Member (Alumni)	
14	Shri.Kavin Patel	Member (Alumni)	
15	Dr.Ashokbhai Shah	Member (Industrialists)	
16	Shri.Rameshbhai Patel	Member (Administrative Officer)	
17	Shri.Ruchitbhai Desai	Member (Administrative Officer)	

Date: 04/06/2019



Knowledge is our ultimate goal

Principal,
B.K.M. Science College,
Valsad, Gujarat, India.



Ref. No. :

Date : 14/6/19

Notice of the Internal Quality assurance Cell (IQAC) first meeting for the Academic year 2019/20

All the IQAC members are hereby informed that the Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2019/20 is scheduled as follows.

Date : 21/6/2019

Time : 4.00 p.m.

Venue : Principal's office, B.K.M.Science College, Valsad.

All IQAC members are there for requested to kindly make it convenient to attend the meeting. The brief agenda of the meeting is as follows.

Agenda:

- (1) To approve the minutes of last meeting.
- (2) To welcome the newly appointed members of IQAC.
- (3) To review the College results in University Examination.
- (4) To approve the academic Calendar of the year 2019/20.
- (5) To discuss & plan the various activities in the 1st term of the academic year.
- (6) To celebrate yoga day, 15th August and tree plantation.
- (7) To plan the activities of NCC, NSS, Saptdhara, P.T. and Udisha activity.
- (8) To plan and organize Workshops, Seminars & Conferences in various subjects.
- (9) To plan activities to be carried out by various departments.
- (10) To organize inter collegiate Sports tournament.
- (11) To organize expert's Lectures.
- (12) To reform examination pattern and internal marks as per University norms.
- (13) To enrich Library by adding new books/Journals/Periodicals.
- (14) To enhance research environment by promoting research activities of teachers.
- (15) To organize student's council election.
- (16) To organize Prize distribution ceremony for students.
- (17) To motivate P.G. Students regarding NET/SLET examination.
- (18) To organize short term course in different subject.



(2)

- (19) Chalk out plan for Prof.Dr.R.D.Desai uranium jubilee memorial lecture.
(20) To maintain botanical Garden.
(21) To organize Academic tours.
(22) To discuss merit based online admission for F.Y.B.Sc. Students from next academic year 2020-21
(23) Any other matter with the permission of the President.

not
Prof.U.K.Patel
IQAC Coordinator
B.K.M. Science College,
VALSAD, Gujarat, India.



Dev
Dr.Vikas A.Desai
Principal,
B.K.M. Science College,
Valsad, Gujarat, India.

IQAC members of the year 2019/20

- | | | |
|-----------------------------|--------------------------------------|----------------------|
| 1. Dr.Vikas A. Desai | : Chair Person (Principal) | <i>Dev</i> |
| 2. Prof.U.K.Patel | : Co-ordinator | <i>not</i> |
| 3. Dr.T.G.Gohil | : Member (Vice Principal) | <i>T.G.Gohil</i> |
| 4. Dr.S.J.Prajapati | : Member | <i>S.J.Prajapati</i> |
| 5. Prof.K.T.Parekh | : Member | <i>K.T.Parekh</i> |
| 6. Dr.N.A.Bhadra | : Member | <i>Bhadra</i> |
| 7. Dr.V.A.Champaneri | : Member | <i>Champaneri</i> |
| 8. Dr.S.C.Patel | : Member | <i>S.C.Patel</i> |
| 9. Prof.A.J.Goel | : Member | <i>A.J.Goel</i> |
| 10. Dr.P.R.Patel | : Member | <i>P.R.Patel</i> |
| 11. Shri.Kirtibhai Desai | : Member (Management Representative) | <i>K.D.</i> |
| 12. Shri.Rushikesh Verma | : Member (Alumni) | <i>R.S.Verma</i> |
| 13. Shri.Rakeshbhai Desai | : Member (Alumni) | <i>R.D.</i> |
| 14. Shri.Kavin Patel | : Member (Alumni) | <i>K.V.Patel</i> |
| 15. Dr.Ashokbhai Shah | : Member (Industrialists) | <i>Ashokbhai</i> |
| 16. Shri.Rameshbhai Patel | : Member (Administrative Officer) | <i>R.P.</i> |
| 17. Shri.Ruchitbhai B.Desai | : Member (Administrative Officer) | <i>R.B.Desai</i> |

Date : 14/6/2019



Attendance of the IQAC meeting for the Academic year 2019/20

A meeting of the IQAC committee members is held on 21/06/2019 at 04:00 p.m. in the Principal's office. The meeting is presided over by the IQAC chair person Principal Dr. Vikas Desai.

IQAC Coordinator Prof. U.K. Patel requested all IQAC members to sign the attendance sheet. The following members are Present/Absent in the meeting.

- | | | |
|-------------------------------|--------------------------------------|----------------------------|
| 1. Dr. Vikas A. Desai | : Chair Person (Principal) | <i>Dr. Vikas Desai</i> |
| 2. Prof. U.K. Patel | : Co-ordinator | <i>U.K. Patel</i> |
| 3. Dr. T.G. Gohil | : Member (Vice Principal) | <i>T.G. Gohil</i> |
| 4. Dr. S.J. Prajapati | : Member | <i>S.J. Prajapati</i> |
| 5. Prof. K.T. Parekh | : Member | <i>K.T. Parekh</i> |
| 6. Dr. N.A. Bhadra | : Member | <i>N.A. Bhadra</i> |
| 7. Dr. V.A. Champaneri | : Member | <i>V.A. Champaneri</i> |
| 8. Dr. S.C. Patel | : Member | <i>S.C. Patel</i> |
| 9. Prof. A.J. Goel | : Member | <i>A.J. Goel</i> |
| 10. Dr. P.R. Patel | : Member | <i>P.R. Patel</i> |
| 11. Shri. Kirtibhai Desai | : Member (Management Representative) | ABSENT |
| 12. Shri. Rushikesh Verma | : Member (Alumni) | <i>Rushikesh Verma</i> |
| 13. Shri. Rakeshbhai Desai | : Member (Alumni) | <i>Rakeshbhai Desai</i> |
| 14. Shri. Kavın Patel | : Member (Alumni) | <i>Kavın Patel</i> |
| 15. Dr. Ashokbhai Shah | : Member (Industrialists) | <i>Ashokbhai Shah</i> |
| 16. Shri. Rameshbhai Patel | : Member (Administrative Officer) | <i>Rameshbhai Patel</i> |
| 17. Shri. Ruchitbhai B. Desai | : Member (Administrative Officer) | <i>Ruchitbhai B. Desai</i> |

Date : 21/6/2019



Dr. Vikas Desai
Principal,
B.K.M. Science College,
Valsad, Gujarat, India.



Minutes of the Internal Quality Assurance Cell (IQAC) first meeting for the Academic year 2019/20

A meeting of the IQAC committee members was held on 21/06/2019 at 04:00 p.m.in the Principal's office. The meeting was presided over by the IQAC chair person Principal Dr.Vikas Desai welcomed all the members present and requested all the members to introduce them in brief.

IQAC Coordinator Prof.U.K.Patel started with the meeting agenda. The following agenda were discussed in detail during the meeting and it was unanimously resolved to implement them.Discussion took place in harmonious atmosphere. The minutes of the meeting are as follows.

The following members were present /Absent in the meeting.

- | | |
|-----------------------------|--|
| 1. Dr.Vikas A.Desai | : Chair Person (Principal) <i>present</i> |
| 2. Prof.U.K.Patel | : Co-ordinator <i>present</i> |
| 3. Dr.T.G.Gohil | : Member (Vice Principal) <i>present</i> |
| 4. Dr.S.J.Prajapati | : Member <i>present</i> |
| 5. Prof.K.T.Parekh | : Member <i>present</i> |
| 6. Dr.N.A.Bhadra | : Member <i>present</i> |
| 7. Dr.V.A.Champaneri | : Member <i>present</i> |
| 8. Dr.S.C.Patel | : Member <i>present</i> |
| 9. Prof.A.J.Goel | : Member <i>present</i> |
| 10. Dr.P.R.Patel | : Member <i>present</i> |
| 11. Shri.Kirtibhai Desai | : Member (Management Representative) <i>Absent</i> |
| 12. Shri.Rushikesh Verma | : Member (Alumni) <i>present</i> |
| 13. Shri.Rakeshbhai Desai | : Member (Alumni) <i>present</i> |
| 14. Shri.Kavin Patel | : Member (Alumni) <i>present</i> |
| 15. Dr.Ashokbhai Shah | : Member (Industrialists) <i>Present</i> |
| 16. Shri.Rameshbhai Patel | : Member (Administrative Officer) <i>Present</i> |
| 17. Shri.Ruchitbhai B.Desai | : Member (Administrative Officer) <i>Present</i> |



Agenda Item 1: To approve the minutes of last meeting.

Resolution: The Coordinator read the minutes of previous meeting, the minutes were reviewed and passed unanimously by the members.

Agenda Item 2: To welcome the newly appointed members of IQAC.

Resolution: The IQAC Coordinator Prof. U.K. Patel welcomed the new members.

Agenda Item 3: To review the College results in University Examination.

Resolution: The Committee reviewed the University Exam results of Sem 2, 4 and 6 presented by the Principal and expressed satisfaction over it. The Committee also gave valuable suggestions for improvement.

Agenda Item 4: To approve the academic Calendar of the year 2019/20.

Resolution: Principal Dr. Vikas Desai has prepared academic calendar for the year 2019/20 as per the Academic time table of Veer Narmad South Gujarat University, Surat, Which was approved by the members.

Agenda Item 5: To discuss & plan the various activities in the 1st term of the academic year.

Resolution: The IQAC has decided to increase co-curricular & extracurricular activities for the overall development of students. Committee also decided to promote departmental activities.

Agenda Item 6: To celebrate yoga day, 15th August and tree plantation.

Resolution: The committee decided to celebrate yoga day, 15th August and tree plantation.

Agenda Item 7: To plan the activities of NCC, NSS, Saptdhara, P.T. and Udishya activity

Resolution: The committee decided to promote and enhance the activities of NCC, NSS, Saptdhara, Udishya and Sports.

Agenda Item 8: To plan and organize workshops, seminars & conferences in various subjects.

Resolution: The committee decided to organize workshops, seminars & conferences in various subjects.

Agenda Item 9: To plan of activities to be carried out by various departments

Resolution: The committee recommended all the Head of the departments to plan students enrichment Programmes.

Agenda Item 10: To organization of inter collegiate Sports tournament.

Resolution: The Committee has decided to organize inter collegiate Sports tournament.

Agenda Item 11: To organize expert's Lectures.

Resolution: The committee decided to promote and enhance experts' lectures by various Departments.

Agenda Item 12: To reform exam. pattern and internal marks as per University norms.

Resolution: The committee decided to apply continuous evaluation method for internal marking as per instruction from State Government and University. The responsibility for this reform is given to the Examination Committee of the Institute.



Agenda Item 13: To enrich Library by adding new books/Journals/Periodicals.

Resolution: The committee decided to enrich library by purchasing reputed research reference books and journals.

Agenda Item 14: To enhance research environment by promoting research activities of teachers.

Resolution: The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides for creating research environment in the institute.

Agenda Item 15: To organize student's council election.

Resolution: As per university G.R. and Guidelines the committee decided to organize student's council election in the first term.

Agenda Item 16: To organize Prize distribution ceremony for students.

Resolution: The committee decided to organize Prize distribution ceremony to felicitate meritorious students and those who gave credit to college in NCC, NSS, Sports and in co curricular activities.

Agenda Item 17: To motivate P.G. students regarding NET/SLET examination.

Resolution: The committee has decided to organize workshops and lectures for NET/SLET coaching for M.Sc. Students.

Agenda Item 18: To organize short term courses in different subject.

Resolution: The committee recommended all Heads of the departments to organize short term courses, Bridge courses in different subject.

Agenda Item 19: Chalk out plan for Prof.Dr.R.D.Desai uranium jubilee memorial lecture.

Resolution: The committee decided to organize R.D.Desai uranium jubilee memorial lecture.

Agenda Item 20: To maintain botanical Garden.

Resolution: The committee resolved to maintain the huge Botanical Garden developed in 5 Acres of land. It is also decided to label and cultivate all plants properly.

Agenda Item 21: To organize Academic tours.

Resolution: As a part of academic activity, the committee decided that all departments should organize academic tours.

Agenda Item 22: To discuss merit based online admission for F.Y.B.Sc Students from next academic year 2020/21.

Resolution: The committee has decided to give merit based online admission for F.Y.B.Sc Students from the next academic year 2020/21 as per rules and regulations of University and State government.



Agenda Item 23: Any other matter with the permission of the President.

Resolution: As there was no other agenda to discuss, Principal & Chairman of IQAC Dr. Vikas Desai thanked all the members for their active and positive participation and meeting was adjourned.

Date : 21/6/2019



Prof. U.K. Patel
IQAC Co-ordinator

B.K.M. Science College,
Valsad, Gujarat, India



Dr. Vikas Desai
Principal,
B.K.M. Science College,
Valsad, Gujarat, India.



Ref. No. :

Date : 15/11/19

Notice of the Internal Quality assurance Cell (IQAC)

Second meeting for the Academic year 2019/20

To

A meeting of the Internal Quality Assurance Cell (IQAC) members will be held on 27/11/2019 at 4.00 p.m. in the principal's office to discuss on the following agenda. All esteemed members are requested to be present in the meeting.

Agenda:

- (1) To approve the minutes of last meeting.
- (2) To review the College results in University Examination.
- (3) To discuss & plan the various activities in the 2st term of the academic year.
- (4) To plan the activities of NCC, NSS, Saptdhara, P.T. and Udisha activity.
- (5) To plan activities to be carried out by various departments.
- (6) To organize inter collegiate Sports tournament.
- (7) To organize expert's Lectures.
- (8) To reform examination pattern and internal marks as per University norms.
- (9) To enrich Library by adding new books/Journals/Periodicals.
- (10) To enhance research environment by promoting research activities of teachers.
- (11) To organize Prize distribution ceremony for students.
- (12) To motivate P.G. students regarding NET/SLET examination.
- (13) To organize short term course in different subject.
- (14) To maintain botanical garden.
- (15) To organize Academic tours.
- (16) Any other matter with the permission of the President.

Date: 15/11/2019

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Prof. U.K. Patel

IQAC Coordinator

B.K.M. Science College,
Valsad, Gujarat, India.



Dr. Vikas Desai 15/11/19

Dr. Vikas Desai

Principal,
B.K.M. Science College,
Valsad, Gujarat, India.

IQAC members of the year 2019/20

- | | | |
|-----------------------------|--------------------------------------|-------------------------|
| 1. Dr.Vikas A. Desai | : Chair Person (Principal) | <i>Dem</i> |
| 2. Prof.U.K.Patel | : Co-ordinator | <i>U.K. Patel</i> |
| 3. Dr.T.G.Gohil | : Member (Vice Principal) | <i>T.G. Gohil</i> |
| 4. Dr.S.J.Prajapati | : Member | <i>S.J. Prajapati</i> |
| 5. Prof.K.T.Parekh | : Member | <i>K.T. Parekh</i> |
| 6. Dr.N.A.Bhadra | : Member | <i>N.A. Bhadra</i> |
| 7. Dr.V.A.Champaneri | : Member | <i>V.A. Champaneri</i> |
| 8. Dr.S.C.Patel | : Member | <i>S.C. Patel</i> |
| 9. Prof.A.J.Goel | : Member | <i>A.J. Goel</i> |
| 10. Dr.P.R.Patel | : Member | <i>P.R. Patel</i> |
| 11. Shri.kirtibhai Desai | : Member (Management Representative) | <i>Kirtibhai Desai</i> |
| 12. Shri.Rushikesh Verma | : Member (Alumni) | <i>Rushikesh Verma</i> |
| 13. Shri.Rakeshbhai Desai | : Member (Alumni) | <i>Rakeshbhai Desai</i> |
| 14. Shri.Kavin Patel | : Member (Alumni) | <i>K.h. Patel</i> |
| 15. Dr.Ashokbhai Shah | : Member (Industrialists) | <i>Ashokbhai Shah</i> |
| 16. Shri.Rameshbhai Patel | : Member (Administrative Officer) | <i>Rameshbhai Patel</i> |
| 17. Shri.Ruchitbhai B.Desai | : Member (Administrative Officer) | <i>R.B. Desai</i> |

Date : 15/11/2019



Dem
Principal,
B.K.M. Science College,
Valsad, Gujarat, India.



Attendance of the IQAC meeting for the Academic year 2019/20

A meeting of the IQAC committee members is held on 27/11/2019 at 04:00 p.m. in the Principal's office. The meeting is presided over by the IQAC chair person Principal Dr. Vikas Desai.

IQAC Coordinator Prof. U.K. Patel requested all IQAC members to sign the attendance sheet. The following members are Present/Absent in the meeting.

- | | | |
|-------------------------------|--------------------------------------|-------------------|
| 1. Dr. Vikas A. Desai | : Chair Person (Principal) | <i>Dr. Vikas</i> |
| 2. Prof. U.K. Patel | : Co-ordinator | <i>not</i> |
| 3. Dr. T.G. Gohil | : Member (Vice Principal) | <i>Gohil</i> |
| 4. Dr. S.J. Prajapati | : Member | <i>Prajapati</i> |
| 5. Prof. K.T. Parekh | : Member | <i>ABSENT</i> |
| 6. Dr. N.A. Bhadra | : Member | <i>Bhadra</i> |
| 7. Dr. V.A. Champaneri | : Member | <i>Champaneri</i> |
| 8. Dr. S.C. Patel | : Member | <i>Patel</i> |
| 9. Prof. A.J. Goel | : Member | <i>A.J. Goel</i> |
| 10. Dr. P.R. Patel | : Member | <i>ABSENT</i> |
| 11. Shri. Kirtibhai Desai | : Member (Management Representative) | <i>Desai</i> |
| 12. Shri. Rushikesh Verma | : Member (Alumni) | <i>R.S. Verma</i> |
| 13. Shri. Rakeshbhai Desai | : Member (Alumni) | <i>R. Desai</i> |
| 14. Shri. Kavin Patel | : Member (Alumni) | <i>K.V. Patel</i> |
| 15. Dr. Ashokbhai Shah | : Member (Industrialists) | <i>Shah</i> |
| 16. Shri. Rameshbhai Patel | : Member (Administrative Officer) | <i>ABSENT</i> |
| 17. Shri. Ruchitbhai B. Desai | : Member (Administrative Officer) | <i>R.B. Desai</i> |

Date: 27/11/2019



Dr. Vikas
Principal,
B.K.M. Science College,
Valsad, Gujarat, India.



Minutes of the Internal Quality assurance Cell (IQAC) Second meeting for the Academic year 2019/20

A meeting of the IQAC committee members was held on 27/11/2019 at 04:00 p.m. in the Principal's office. The meeting was presided over by the IQAC chair person Principal Dr. Vikas Desai welcomed all the members present and requested all the members to introduce them in brief.

IQAC-Coordinator Prof. U.K. Patel started with the meeting agenda. The following agenda were discussed in detail during the meeting and it was unanimously resolved to implement them. Discussion took place in harmonious atmosphere. The minutes of the meeting are as follows.

The following members were present in the meeting.

- | | |
|-------------------------------|--|
| 1. Dr. Vikas A. Desai | : Chair Person (Principal) Present |
| 2. Prof. U.K. Patel | : Co-ordinator Present |
| 3. Dr. T.G. Gohil | : Member (Vice Principal) Present |
| 4. Dr. S.J. Prajapati | : Member Present |
| 5. Prof. K.T. Parekh | : Member Absent |
| 6. Dr. N.A. Bhadra | : Member Present |
| 7. Dr. V.A. Champaneri | : Member Present |
| 8. Dr. S.C. Patel | : Member Present |
| 9. Prof. A.J. Goel | : Member Present |
| 10. Dr. P.R. Patel | : Member Absent |
| 11. Shri. Kirtibhai Desai | : Member (Management Representative) Present |
| 12. Shri. Rushikesh Verma | : Member (Alumni) Present |
| 13. Shri. Rakeshbhai Desai | : Member (Alumni) Present |
| 14. Shri. Kavin Patel | : Member (Alumni) Present |
| 15. Dr. Ashokbhai Shah | : Member (Industrialists) Present |
| 16. Shri. Rameshbhai Patel | : Member (Administrative Officer) Absent |
| 17. Shri. Ruchitbhai B. Desai | : Member (Administrative Officer) Present |



(2)

Agenda Item 1: To approve the minutes of last meeting.

Resolution: The Coordinator read the minutes of previous meeting, the minutes were reviewed and passed unanimously by the members.

Agenda Item 2: To review the College results in University Examination.

Resolution: The Committee reviewed the University Exam results of Sem 1, 3 and 5 presented by the Principal and expressed satisfaction over it. The Committee also gave valuable suggestions for improvement.

Agenda Item 3: To discuss & plan the various activities in the 2st term of the academic year.

Resolution: The IQAC has decided to increase co-curricular & extracurricular activities for the overall development of students. Committee also decided to promote departmental activities.

Agenda Item 4: To plan the activities of NCC, NSS, Saptdhara, P.T. and Udisha activity

Resolution: The committee decided to promote and enhance the activities of NCC, NSS, Saptdhara, Udisha and Sports.

Agenda Item 5: To plan of activities to be carried out by various departments

Resolution: The committee recommended all the Head of the departments to plan students enrichment Programmes.

Agenda Item 6: To organize of inter collegiate Sports tournament.

Resolution: The committee has decided to organize inter collegiate Sports tournament.

Agenda Item 7: To organize expert's Lectures.

Resolution: The committee decided to promote and enhance experts' lectures by various Departments.

Agenda Item 8: To reform examination pattern and internal marks as per University norms.

Resolution: As per Veer Narmad South Gujarat University, Surat, the committee decided to apply continuous evaluation method for internal marking as per instruction of University. The responsibility for this reform is given to the Examination Committee of the Institute.

Agenda Item 9: To enrich Library by adding new books/Journals/Periodicals.

Resolution: The committee decided to enrich library by purchasing reputed research reference books and journals.

Agenda Item 10: To enhance research environment by promoting research activities of teachers.

Resolution: The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides for creating research environment in the institute.



Agenda Item 11: To organize Prize distribution ceremony for students.

Resolution: The committee decided to organize Prize distribution ceremony to felicitate meritorious students and those who gave credit to college in NCC, NSS, Sports and in co curricular activities.

Agenda Item 12: To motivate P.G. students regarding NET/SLET examination.

Resolution: The committee has decided to organize workshops and lectures for NET/SLET coaching for M.Sc. Students.

Agenda Item 13: To organize short term courses in different subject.

Resolution: The committee recommended all heads of the departments to organize short term courses in different subject.

Agenda Item 14: To maintain botanical Garden.

Resolution: The committee resolved to maintain the huge Botanical Garden developed in 5 Acres of land. It is also decided to label and cultivate all plants properly.

Agenda Item 15: To organize Academic tours.

Resolution: As a part of academic activity, the committee decided that all departments should organize academic tours.

Agenda Item 16: Any other matter with the permission of the President.

Resolution: As there was no other agenda to discuss, Principal and President of IQAC Dr.Vikas Desai thanked all the members for their active and positive Participation and meeting was adjourned

Date:27/11/2019



Prof.U.K.Patel
IQAC Coordinator

B.K.M. Science College,
VALSAD, Gujarat, India



27/11/19
Dr. Vikas Desai

Principal,
B.K.M. Science College,
Valsad, Gujarat, India.